

## Agenda

### Jefferson County Finance Committee

Jefferson County Courthouse  
320 S. Main Street  
Room 112  
Jefferson, WI 53549

Date: Thursday, October 11, 2012

Time: 8:30 a.m.

Committee members:	Braughler, James B.	Mode, Jim (Vice-Chair)
	Hanneman, Jennifer (Secretary)	Molinaro, John
	Jones, Richard C. (Chair)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Approval of Finance Committee minutes for September 19, 2012
7. Communications
  - Letter from Mr. Dave Ehlinger, CPA, in regards to the County Fund Balance Policy
8. Discussion and possible action regarding a \$2,410 contingency transfer request from the Fair Park for the replacement of a snow blower attachment for the Bobcat skid steer.
9. Out of state travel request from UW Extension for an employee to attend National 4-H Development Conference.
10. Discussion and possible action on issuance of a credit card with a \$3,000 limit to the Finance Department for the department use and emergency use for other departments.
11. Discussion and possible action changing limits to credit cards for the following departments:
  - a. Increase Human Services credit card balance from \$1,000 to \$3,000 (Joan Daniels)
  - b. Increase one of Sheriff department credit card balances from \$3,000 to \$5,000 (Chief Deputy Parker)
12. Update on the 2013 budget for Wisconsin Retirement System Percentage Change and General Transportation Aids Estimate.
13. Update on contingency fund balance
14. Set future meeting schedule, next meeting date, and possible agenda items
15. Payment of invoices
16. Adjourn

Next scheduled meetings:	Friday, November 2	Budget Amendments meeting
	Thurs, November 8	Regular meeting
	Thurs, December 13	Regular meeting

All meetings are scheduled to begin at 8:30 am unless otherwise noted

*The Board may discuss and/or take action on any item specifically listed on the agenda  
Individuals requiring special accommodations for attendance at the meeting should contact the  
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate  
arrangements can be made.*